



RGT BERHAD

Registration No. 198101004909 (71024-T)
(Incorporated in Malaysia)

**Administrative Guide for the
Forty-First Annual General Meeting ("41st AGM") of RGT Berhad ("the Company")**

Day & Date : **Friday, 18 November 2022**

Time : **10:00 a.m.**

Venue : **Pangkor Room, Hotel Jen Penang, Jalan Magazine, 10300 George Town, Pulau Pinang**

Entitlement to Participate and Appointment of Proxy

1. Only members whose names appear on the Record of Depositors on 11 November 2022 (General Meeting Record of Depositors) shall be eligible to attend the meeting or appoint proxy(ies) to attend and/or vote on his/her behalf.
2. The instrument appointing a proxy shall be deposited in the following manner not less than 48 hours before the time set for holding the AGM or any adjournment thereof:
 - (a) **In hard copy:**
By hand or post to the Share Registrar's Office at Boardroom Share Registrars Sdn. Bhd., 11th Floor, Menara Symphony, No. 5 Jalan Prof. Khoo Kay Kim, Seksyen 13, 46200 Petaling Jaya, Selangor Darul Ehsan
 - (b) **By electronic form:**
Via fax at 03-7890 4670 or emailed to BSR.helpdesk@boardroomlimited.com

Revocation of Proxy

3. If you have submitted your Proxy Form(s) and subsequently decide to appoint another person or wish to participate in our 41st AGM in person, please write in to BSR.Helpdesk@boardroomlimited.com to revoke the earlier appointed proxy forty-eight (48) hours before the 41st AGM.

Poll Voting

4. The voting at the 41st AGM will be conducted by poll in accordance with para 8.29A of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad. The Company has appointed Boardroom Share Registrars Sdn. Bhd. as the Poll Administrator and SKY Corporate Services Sdn. Bhd. as the Independent Scrutineer to verify and validate the poll results.

No Door Gifts/Food Vouchers

5. There will be no distribution of good gifts or food vouchers at the 41st AGM.

Enquiries

6. For any enquiries, kindly contact our Share Registrars during office hours (9.00 a.m. to 5.00 p.m.) on Monday to Friday (except public holidays):
General Line: +603 7890 4700 | Email: BSR.Helpdesk@boardroomlimited.com

Personal Data Privacy

By submitting the duly executed proxy form, the member and his/her proxy consent to the Company and/or its agents/service providers to collect, use and disclose the personal data therein in accordance with the Personal Data Protection Act 2010, for the purpose of the 41st AGM of the Company and any adjournment thereof.